



NOTICE INVITING E-TENDER (2nd call) for Procurement of
Bio- containment Refrigerated Centrifuge
for ID & BG Hospital by the PRINCIPAL, ID & BG Hospital, Kolkata
(Through Pre-qualification)
(Submission of Bid through NIC e-tender portal)

Memo No: 1346

Date: 09/03/2023

The Principal, ID & BG Hospital, Kolkata, having its office at 57, Beliaghata Main Road, Kolkata 700010 is going for e-tender on behalf of the Department of Health & Family Welfare, Government of West Bengal for procurement of Bio-containment Refrigerated Centrifuge for proposed State Regional Rabies Laboratory at Department of Microbiology, ID&BG Hospital, Kolkata as per annexed list from the bonafide manufacturers/Direct importers/Authorized Distributors. Necessary earnest money to be submitted for participation in the Tender through online is appended in the table below:

Name of the Item	Earnest money
As Enlisted	Rs. 50,000/ - per item
MSME certificate holders are not required to submit Earnest money	

List of Instrument :

Sl. No.	Name of the Instrument	Specification	Quantity
1	Bio- containment Refrigerated Centrifuge	Attached (Page No. 19)	1 (One) Unit

1. GENERAL INSTRUCTIONS :

In the event of e-filing, intending bidders may download the e-tender documents free of cost from the website: <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate or from the West Bengal State Health & Family Welfare Department's website <https://www.wbhealth.gov.in> or from the ID & BG Hospital's website <https://www.wbidbghospital.com> and necessary earnest money may be remitted to the office of The Principal, ID & BG Hospital, 57, Beliaghata Main Road, Kolkata 700010

2. SUBMISSION OF BIDS :

Both Technical Bid and Financial Bid are to be submitted concurrently (duly digitally signed) in the website: <https://wbtenders.gov.in> . All papers must be submitted in English language.

Training: All the bidders are hereby requested to take training before submission of bids.

3. TIME SCHEDULES FOR THE E-TENDER :

The time schedule for obtaining the bid documents, pre bid meetings, registration with the tendering authorities, the submission of bids and other documents etc. will be as per the list provided in clause no 25 as given below. Bidder are instructed to wait for uploading any corrigendum arising during pre-bid meeting, before submitting their bid online.

4. ELIGIBILITY FOR QUOTING :

Only Manufactures / Direct Importers / Authorized Distributors are eligible for quoting. The price is to be quoted in Indian Rupees including cost of insurance, custom duty, packaging, forwarding, freight charges, cleaning charges, transportation & installation of the new instrument, dismantling charges and exclusive of GST & other taxes which are to be quoted separately in the BOQ. Agency commission, if, any payable in Indian Rupees should also be mentioned.

- a. BIS/LS/FDA/US/FDA or European CE with registration number of the product or products which are shown against each product. The bidders may quote equivalent or higher BIS/LS standard, if any of the relevant products certified by the BIS authority as per Indian Standard Act 1986. The bidders with no BIS/LS certification of the product need not apply.
- b. Annual Turnover – The manufacturer / Authorized Distributor whose average annual Turnover is more than Rs. 40 (forty) lakhs totaling 1 (one) crore 20 lakhs for the last three years i.e. for year 2019-20, 2020-21, 2021-22 are only eligible to participate in the e-Tender.

5. PROCEDURE FOR DEPOSIT OF EMD/BID SECURITY :

PROCEDURE FOR DEPOSIT OF EMD/BID SECURITY TO E-PROCUREMENT OF THE STATE GOVERNMENT DEPARTMENT (through NET BANKING/RTGS/NEFT). Amount of Earnest Money is Rs. 50,000/- (Rupees Fifty Thousand) only. The process may be followed as per memorandum of the Finance Department Audit Branch bearing Memo No: 3975-F(Y) Dated – 28th July, 2016(GRIPS).

I) LOGIN BY BIDDER:

- a) A bidder desirous of taking part in a tender invited by a State Government Office/PSU/Autonomous body/ Local Body/PRI, etc. shall login to the e-procurement portal of the Government of West Bengal <http://wbtenders.gov.in> using his login ID and password.
- b) The Bidder will select the tender to bid and initiate payment of pre-defined EMD/Tender fees for that tender by selecting from either of the following payments modes :
 - i) Net banking (any of the banks listed in the ICICI Bank payments gateway) in case of payment through ICICI Bank Payment Gateway.
 - ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

II) PAYMENT PROCEDURE :

a) Payment by net Banking (any enlisted bank) through ICICI Bank payment Gateway :

- i) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii) Bidder will receive a confirmation message regarding success/failure of the transaction.

iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government office/PSU/Autonomous body/Local body/PRI, etc.

maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT:

i) On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account.

iii) Once payment is made, the bidder will come back to the e-procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

iv) If verification is successful, the fund will get credited to the respective Pooling account of the State Government office/PSU/Autonomous body/Local body / PRIs, etc. maintained with the focal Point Branch of ICICI Bank at R.N. Mukherjee Road , Kolkata for collection of EMD /Tender Fess.

v) Hereafter, the bidder will go e-procurement portal for submission of the bid.

vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

vii) If the bidders going for NEFT or RTGS, the payment should be done before 3 days of closing date.

III) REFUND / SETTLEMENT PROCESS :

i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to the ICICI Bank by the e-procurement portal through web services.

ii) On receipt of the information from the e-procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidder's bank accounts from which they made the payment transaction. Such refund will take place within T+2 bank working days where 'T' will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority.

iii) Once the financial bid evaluation as electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of L1 and L2 bidders will refunded through on automated process to the respective bidder's bank accounts from which they made the payment transaction. Such refund will take place within T+2 bank working days where 'T' will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI (Letter to Intent) process is successful.

iv) If the L1 bidder accepts the LOI and the same is processed electronically in the e-procurement portal, EMD of the L2 bidder will be refunded through an automated process to his bank account from which he made the payment transaction. Such refund will take place within T+2 bank working days where 'T'

will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-procurement portal by the tender inviting authority.

v) As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically as the e-procurement portal :

a) EMD of the L1 bidder for tender of the State Government offices will automatically get transferred from the pooling account to the State Government deposit head "8443-00-103-001-07" through GRIPS along with bank particulars of the L1 bidder.

b) EMD of the L1 bidder for tenders of the State PSU/Autonomous bodies/ Local bodies/ PRIS, etc. will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.

In both the above cases, such transfer will take place within T+1 bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

vi) The bank will share details of the GRN No. generated on successful entry on GRIPS with the e-procurement portal for updation.

vii) Once the EMD the L1 Bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head "0070-60-800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous body / Local body / PRIs, etc. e-tenders.

viii) All refunds will be made mandatory to the Bank A/C from which the payments of EMD & Tender Fees (if any) were initiated.

6. SUBMISSION OF THE E-TENDERS:

a) The e-tender is to be submitted in two bid System:

(A) Technical Bid or Bid A

(B) Financial Bid or Bid B

b) Technical Bid in Technical (Statutory & Non Statutory) folder and Financial Bid in Financial folder both duly digitally signed are to be submitted concurrently in the website: <http://wbtenders.gov.in> .

c) The Technical documents and Financial Bid should be submitted online on or before 16.03.2023 within 12 noon.

d) The Financial Bid of the prospective Bidder will be considered only if the Technical Documents (Statutory & Non Statutory) and equipment's specification of the Bidder found qualified by the Tender Selection Committee of ID & BG Hospital, Kolkata. The decision of the Tender Selection Committee will be the final and absolute in this respect. The list of the Bidders will be displayed in the website and schedule date & time for opening of Financial Bid also be displayed in the website.

(A) TECHNICAL BID OR BID A :

COVER "A" : (File containing Technical bid only - Single file with multiple scanned pages containing Statutory and Non Statutory /my documents separately.)

BID A : PART I Statutory Cover Containing the following documents (Single file multiple pages scanned) :

One folder for earnest money deposit with copy of the Demand draft/Pay order should be uploaded. Local SSI(s) should upload certificate of registration/ EM II for claiming EMD exemption.

Essential Requirements of the Tendering Firm for participation shall contain all papers related to the essential requirements of the Tenderer for participation in the tender viz.

Sn.	Particular	Page No
1	Online EMD submission	
2	CHECK LIST in the prescribed format	
3	Application in the prescribed format given in Annexure I	
4	Authorization letter of signatory from Company Annexure II	
5	Copy of agreement between the manufacturer and the Distributor in Annexure III	
6	No conviction certificate in the form on an Affidavit in Annexure IV	
7	Technical specification	
8	NIT	

a) Non Statutory / My Documents Cover containing the following documents.

Essential Requirements of the Tendering Firm for participation shall contain all papers related to the essential requirements of the Tenderer for participation in the tender viz.

Sn No	Category	Sub Category	Sub Category Description	Page No
A.	Certificates	A 1 Certificates	PAN Card of the authorized signatory	
			Tax Registration certificate – professional	
			GST Registration certificate	
B.	Company Details	B 1 Company Details	Certificate of country of origin	
			Registration with Registration with Registrar of Companies	
C.	Credential	C 1 Credential 1	Manufacturing License	
		C 2 Credential 2	Import License with validity (for importers)	
			Manufacturer's guarantee	
			Inspection certificate	

			List of Purchaser	
D.	Financial Information	Payment Certificate 1	Income Tax Return submitted for the Financial year 2019-2020	
			Income Tax Return submitted for the Financial year 2020-2021	
			Income Tax Return submitted for the Financial year 2021-2022	
		Payment Certificate 2	GST Returns (of the last quarter) for the year 2019-2020	
			GST Returns (of the last quarter) for the year 2020-2021	
			GST Returns (of the last quarter) for the year 2021-2022	
		1.P/L & Balance sheet	P/L & Balance sheet 2019-2020	
		2.P/L & Balance sheet	P/L & Balance sheet 2020-2021	
		3.P/L & Balance sheet	P/L & Balance sheet 2021-2022	

BID A : PART II

Technical specifications of instruments (in PDF format, must mention Make, Model, exact features of the offered item against each point given in the specification chart).

(B) FINANCIAL BID OR BID B :

COVER "B" : (Separate file containing financial document only)

Bill of Quantities (BOQ) in INR (in excel sheet) :

The folder as "Financial Bid" shall contain ALL INCLUSIVE PRICE in INR only and should include base price along with the cost of allied worked and services which are to be undertaken in India (like installation, commissioning of equipment or PC etc.) are to be quoted in Indian currency including cost of insurance, packaging, forwarding, delivery charges, clearing charges, custom duty, installation and transportation charges of the new instrument to be purchased. Agency commission if any payable in Indian Rupees should also be mentioned. **GST and any other applicable tax should be quoted separately. Five years CAMC rate should also be quoted separately** in the template for Bill of Quantities (BOQ). L1 bidder will determined on the basis of cost inclusive of all types of charges with GST. The tenderers are required to submit the hard copies of **BID A** (Transaction document of EMD, General Documents and Technical Specification) as per schedule described in the time line vide clause 24 along with Earnest Money Deposit (EMD) in separate packets , preferably by Speed Post/ Courier, to the office of **The Principal, ID & BG Hospital, 57, Beliaghata Main Road, Kolkata 700010**. Submission of hard copy of **BID A** to the aforesaid postal address is for reference only while examining the technical bid on line and will not be treated as substitute for on line submission. Submission of

hard copy of BID B is totally prohibited & it will render the bid disqualified and only be submitted through on line through NIC portal.

7. EVALUATION OF THE E-TENDERS :

During the e-tender evaluation process the "BID A" will be opened first. Those Tenderer who have qualified the essential & other requirements will be identified and only their "BID B" i.e. Financial BID will be opened. The technically qualified bidders price evaluation will be done on the lowest price offered of the quoted instrument plus cost of 2 years extended warranty (included Spares). The "Bid B" those bidders failing to meet the technician & other requirements of participating in the tender will not be opened and will be rejected . The bidder offering the item found suitable and being as per the tender specifications will only be selected. The bidders who have been so identified to have been technically suitable in the context of above will be deemed to have passed the test of essential and other requirement of the quoted item or items. The "BID B" (Financial Bids) of only these bidders passing the essential and other requirement test will be opened then subject to verification of hard copies of the audited balance sheet and Profit & Loss. Accounts of the Tenderers for the last three years i.e. for the year 2019-20, 2020-21 & 2021-22. If found suitable in the context of above pre qualification etc. the bidders quoting the lowest rate will be considered as successful.

8. EARNEST MONEY :

The earnest money is to be deposited in the prescribed time before opening of Bid . The onus of providing that a bidder is exempted form Earnest Money will lie on the bidder and must be provide by submission of valid documents. The earnest money of the Tenderer will liable to be forfeited if the Tenderer withdraws his tender as a whole or for any particular item or items at any stage after the opening of the tender or fails/ refuses to enter into written agreement for any or all of the items of his accepted tender within the time specified when requested to do so fails to furnish Performance Bank Guarantee within the stipulated time. The Earnest Money will be refunded after finalization of the tender or within 3(three) months from the date of opening of tender whichever is later against the specific prayer of bidder. EMD should be deposited online in the Pooling Account of Government of west Bengal maintained at ICICI Bank, RN Mukherjee Road Branch in the manner as prescribed in Government Order No. 3975-F(Y) dated 28.07.2016 (order copy is available at the website www.wbfin.nic.in). Hard copy of BID A should reach the office on or before the stipulated date as mentioned in clause 25.

9. RATE :

The price is to be quoted in Indian Rupees including cost of insurance, custom duty, packing, forwarding, freight charges, clearing charges, installation of the new instrument and dismantling charges if any payable in Indian rupees should also be mentioned. The instrument is to be transported in such packaging so that there is no damage to the primary packaging during the transportation process. The basic rate should be furnished inclusive of Customs Duty, Transportation Cost, Insurance, Freight, Testing charges, Incidental Charges etc. but excluding of GST, Excise Duty, Entry Tax & CESS etc. which shall be quoted separately in the template for Bill of Quantities (BOQ). Percentage of Excise Duty, CESS etc., Percentage of GST to be mentioned in the appropriate Column of the template for Bill of Quantities (BOQ). The foreign exchange rate for foreign instruments will be considered on the date of opening of Financial Bid (BID B).

10. ORDER & SUPPLY :

The tendering authority has the liability to ask for performance demonstration of any item during any stages of the tender process before placing order for supply. In case of dissatisfaction, the authority will have the right to disapprove the offer of L1 bidder and go for next bidder. Orders for the supply of the approved products will be placed with the selected Tenderers after the execution of the agreements and such supply shall have to made within

the specific period in mentioned in the supply orders to be made in such installments as may be fixed or spread over the period to be specified in the supply order to be made in pursuance of the agreements. The equipment is to be transported in such packaging, so as to avoid damage to primary package of manufacturer. The successful tenderer will have to supply within the specified time schedule that had been assured at the time of selection as supplier. The tendering authority will be at liability to enhance the quantity of the item tendered up to 40% of the original required quantity. Bidder will have to consider the same while bidding as supply of the enhanced quality will be mandatory as the original one.

11. WITHDRAWAL/CANCELLATION & PURCHASE POLICY OF TENDERING AUTHORITY :

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favor of any Bidder, shall be treated as cancelled. The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Bidder will not be allowed. The tendering authority reserves the right to accept or reject any tender, in part or in full, without assigning any reason. Purchase will, however be made following the existing purchase policy of the Govt. of West Bengal and its amendment(s) made from time to time. The purchase policy of the State Government as provided in the West Bengal Financial Rules, the policy of price preference in particular incorporated under Notification No. 10500-F dated 19.11.04 read with 5400-F dated 12.06.2012 of Finance Department, Government of west Bengal should be observed in considering the e-tenders.

12. IMPORTANT INSTRUCTION WITH REGARD TO SUBMISSION OF E-TENDER:

The rate should be quoted in Indian Rupees (both in figure and words) for a particular brand or model / model no of the offered item only as mentioned in the appropriate column of the "Tender Form" (Alternative offer will not be accepted). The tender shall be cancelled for the quotation of item without its brand name, model, serial no etc. The detail information regarding the manufacturer and the item quoted in the "Tender Form" shall be furnished.

13. SPARE PARTS :

The bidder will undertake that supplies of necessary maintenance equipment and spare parts will be made available for all items/equipment and the complete system for a least ten years on a continuing basis and also mentioning the cost of consumable/ spare with validity of offer. However, this does not relieve the supplier of any warranty obligations under the contract.

14. GURANTEE/WARRANTY PERIOD (3 years + 5 years AMC) :

i) The tenderers must quote basic rate along with 3 years comprehensive on site warranty of entire system (including all spares & labour) from the date of completion of the satisfactory installation. For Extended warranty of 5 years rate should be quoted separately.

ii) All faults appearing and their rectification shall be periodically advised to the laboratory, the period being not more than a month.

iii) Any lacuna or lacunae noticed in the functioning of the installation as a result of any design or other feature fault shall be rectified by the supplier free of cost within 72 hours of call log.

15. AFTER SALES SERVICES AND MAINTENANCE CONTRACT :

After sales services will be provided by the supplier, during and after warranty period of the equipment. Selected vendor will remain liable to attract penalty for violation of machine downtime as per agreement. The selected vendor or his authorized serviceman has to attend the machine within 72 hours of call log. It is desirable to have a

fully equipped service center in or around Kolkata. Manufacturer must confirm to the quality assurance and maintenance FDA/CE certification a must in each items. Details along with the yearly maintenance charges for 5 year after warranty shall be quoted separately.

16. DELIVERY, INSTALLATION AND COMMISSIONING :

- a. Delivery of the goods at the purchaser's premises shall be completed by the Supplier in accordance with the terms specified by the purchaser.
- b. The installation, testing and commissioning of the proposed system shall be completed in accordance with the order.
- c. All items are to be delivered with six weeks from the date of placement of order.
- d. In case of distributor, the firm should be direct distributor from the principal manufacturer. The sub-distributor or authority by distributor will not be accepted at all.

17. SPECIAL TERMS AND CONDITIONS FOR E-TENDER SUBMISSION :

The e-tender should have been in this business for a period of at least two years in the country in relation to the type of equipment for which the quotations / tenders are being submitted.

A proof of ownership/partnership etc. shall be submitted along with verification of address, telephones, fax numbers and email address.

The tenderer should submit statement of financial standing from their bankers. The name of the bank along with full address is to be furnished.

The supplier should submit a statement of overall turnover for the previous three years. If applicable a copy of the applicant's annual report and accounts for each of the last three years should also be submitted.

The tenderer is also required to submit performance report from other similar organization where the firm is registered for supply and erection of similar projects of hospital equipment/system. He will also submit list of organizations where the system has been installed by the firm in the last two years.

The tenderer has to give a certificate that the firm has not been blacklisted in the past by an Institution/ Government/Private or organizations convicted any criminal case.

If the tenderer gives a false statement on any of the above information the firm/supplier will not be considered and their quotation/tender shall be rejected and the security deposited shall be forfeited.

The manufacturer should submit all the quotations directly or through their authorized agent where applicable provided the manufacturer accepts responsibility for any lapse on the part of the agent and authorization certificate must be enclosed.

Quality assurance certification like ISO 9000/CE/FDA series or higher should be ENCLOSED wherever applicable.

18. PENALTY CLAUSES :

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRADULENT/ MISLEADING DOCUMENTS:

If during the tender process or at any state during the validity of the tender period, it is found that a Tender has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/misleading/fraudulent documents or made incorrect declarations. The penal

measure will be Forfeiture of Earnest Money, Forfeiture of Performance Bank Guarantee if enlisted as a supplier in addition to any other legal action against the firm.

19. APPEAL :

Appeal against the decision of **The Principal, ID & BG Hospital, 57, Beliaghata Main Road, Kolkata 700010, West Bengal** and then to impose such a penalty will lie with Tender Selection Committee (Purchase Committee) Review against the decision of the T.S.C. will lie with Department of Health & Family Welfare, Government of West Bengal. The Special Secretary/Secretary/Principal Secretary will be the appellate authority within the Department of Health & Family Welfare, Government of West Bengal. Before imposing any penalty as per clauses 22, 23 & 24 the concerned supplier may appeal to the authority citing the proper reasons for non-imposing the penalty as stated.

20. AGREEMENT : On a tender being accepted, intimation of acceptance will be forwarded to the Bidder by The Principal, ID & BG Hospital, Kolkata, West Bengal. After communication of the same, the Tenderer and the selected distributor (in the event of distributor to receive order and payment in his name) will have to execute agreement in the prescribed form with **The Principal, ID & BG Hospital, Kolkata, West Bengal**. In case of any direct purchasing unit wishes to go for a separate agreement the competent authority of the purchasing unit must get written permission to that effect from his controlling authority. This present document and the tender forms filled in by the Tenderer or copies thereof in so far as they are not inconsistent with these terms & Conditions will be incorporated as part of the agreement. Such agreement will be binding on the bidder and distributor.

21. VALIDITY PERIOD OF AGREEMENT : The contract period will be for a period 01 (one) calendar year from the date of finalization of tender which can be extended for a further period of 6 months if Tender Selection Committee feels necessary.

22. PERFORMANCE BANK GURANTEE : The performance bank guarantee will be mandatory for all suppliers and will not be waived in any case.

The successful Tenderer(s) shall be required to furnish the 'Performance Bank Guarantee' for any National / Scheduled Bank acceptable to Government of West Bengal for one year @ 10% of quoted base rate per item for which the Tenderer has been selected as supplier. The performance Bank Guarantee will have to be renewed after completion of free warranty period, for 5 (five) years under the paid CAMC period before transfer of the CAMC amount to bidder's account. Bank Guarantee certificate to be produced as per attached prescribe Proforma.

23. INSPECTION : Before submitting the tender the intending tenderers should thoroughly acquaint themselves with the proposed supply and installation by local inspection of site and take into consideration the site condition and other criterion for effecting smooth supply. No claim whatsoever will be entertained afterwards.

24. PAYMENT TERMS :

Payment will be made through e payment system through ECS/RECS/RTGS after execution of due supply as ordered subject to :

Submission of Performance Bank Guarantee in terms of Clause 22 and subject to penalty provision in terms of Clauses 18.

Supply of the materials as per specification as provided in the tender documents and the catalogue.

Supply of the materials must be made within the stipulated period as specified in the work orders.

The status of orders, good received note and payments will be available online for the vendors in the **VENDOR PORTAL** under **E-GOVERNANCE** in the West Bengal State Health & Family Welfare Department's website

<https://www.wbhealth.gov.in>

On being selected, the successful vendors will have to submit one application to **The Principal, ID & BG Hospital, 57, Beliaghata Main Road, Kolkata 700010, West Bengal** stating the name of the payee/recipient, Bank account no with MICR code, IFSC of the payee/recipient for making e-payment. Payment will only be released after satisfactory installation and verification of following items.

In case of letter of credit (LC), purchaser bank issues Guarantee of Payment against LC opened in that bank to the suppliers bank for payment as mutually agreed by both the purchaser and the supplier.

80% of payment is guaranteed for release to the supplier on production of followings. Rest 20% of payment will be released after successful installation of the instruments.

- i) Supplier's invoice in original
- ii) Packing List
- iii) Certificate of Country of origin
- iv) Manufacturer's guarantee and inspection certificate
- v) Insurance Certificate
- vi) Name of vessel/carrier
- vii) Bill of Landing/Airway bill
- viii) Port of Loading
- ix) Date of shipment

25. DATES & INFORMATION :

SN	Items	Publishing date(s)
1	Date of uploading of NIT Documents (online) from this end	09 .03.2023 at 11 AM
2	Documents download/sale start date(online)	09.03.2023 at 11 AM
4	Date of hosting of documents at West Bengal State Health & Family Welfare Department's website https://www.wbhealth.gov.in and ID & BG Hospital's website https://www.wbidbghospital.com .	09.03.2023 at 11 AM
5	Bid Submission starting (Online)	09.03.2023 at 11 AM
6	Bid Submission closing (Online)	16.03.2023 at 12 noon
7	Bid opening (Bid A)	17.03.2023 at 11 AM
8	Date of uploading list for Technically Qualified Bidder (online)(Bid A)	17.03.2023 at 12 noon
9	Date & Place for opening of Financial Proposal (Bid B) (Online)	17.03.2023 at 2 PM
10	Date of uploading of list of bidders along with the approved rate	17.03.2023 at 3 PM

THE PRINCIPAL, ID & BG HOSPITAL, KOLKATA 700010 RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE WEST BENGAL STATE HEALTH AND FAMILY WELFARE DEPARTMENT'S WEBSITE <https://www.wbhealth.gov.in> AND ID&BG HOSPITAL'S WEBSITE <https://www.wbidbghospital.com> AND OFFICE NOTICE BOARD OF ID & BG HOSPITAL, KOLKATA .

26. VALIDITY OF E-TENDER :

- i) The e-tender will remain valid up to 3 (three) months from the date of publication of e-tender which can be extended for a period of 3 (three) months.
No objections in this respect will be entertained raised by any bidder who will present during opening of bid or from any Bidder who will absent at the time of opening of Financial Bid.
No informal tenderer will be entertained in the Bid further.
- ii) During the scrutiny , if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect /manufactured/fabricated, that bidder would not allowed to participate in the e-tender and that application will be out rightly rejected without any prejudice.
- iii) Prospective bidders must take training from authorized agencies before submission of their bids.
- iv) The Tender Selection Committee reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

27. NO-CONVICTION CERTIFICATE :

No conviction Certificate in the form of an Affidavit is to be submitted in the prescribed Pro-forma as Annexure-IV attached herewith from Notary public / Judicial Magistrate/ Executive Magistrate.


Principal

ID & BG Hospital, Kolkata-10


Date :

Memo No : IDBGH/

Copy Forwarded for information to :

1. The Principal Secretary, Dept. of Health & FW (MA Branch), Govt. of West Bengal.
2. The Director of Medical Education, Dept. of Health & FW, Govt. of West Bengal.
3. The Director of Health Services, Dept. of Health & FW, Govt. of West Bengal.
4. The Special Secretary, (MERT) Branch, Govt. of West Bengal.
5. The MSVP, ID & BG Hospital, Kolkata.
6. The Accounts Officer, ID & BG Hospital, Kolkata.
7. The HOD, Department of Microbiology, ID & BG Hospital, Kolkata.
8. Dr. Soma Sarkar, Professor, Dept. of Microbiology, ID & BG Hospital, Kolkata.
9. The Store Officer in charge, ID & BG Hospital, Kolkata.
10. The Nursing Superintendent, ID & BG Hospital, Kolkata.
11. I&CA, Dept. of Health & FW, Swasthya Bhaban, GN-29, SALT LAKE, Kolkata 700091.
12. The Convenor, Purchase Committee, ID & BG Hospital, Kolkata
13. The Assistant Superintendent, ID & BG Hospital, Kolkata.
14. The Store Keeper (Equipment Store), ID & BG Hospital, Kolkata.
15. The IT-Cell, Dept. of Health & FW, Swasthya Bhaban, for publication in www.wbhealth.gov.in .
16. The IT-Cell, Dept. of Health & FW, CMS, for publication in www.wbtenders.gov.in .
17. The IT Cell, ID&BG Hospital, for publication in www.wbidbghospital.com .
18. Office copy.
19. Notice Board.

Principal
ID & BG Hospital, Kolkata-10

FORM –A FOR CHECK LIST

Sn.	Items	PI Mark		Page No
		Yes	No	
1	Application submitted in Annexure I	Yes	No	
2	Annexure II (Authorization letter of signatory from the Company)	Yes	No	
3	Annexure-III (Copy of agreement between the manufacturer & the distributor)	Yes	No	
4	Annexure-IV (Affidavit of Non Conviction affirmed before a Notary public/ First Class Judicial Magistrate/ Executive Magistrate.)	Yes	No	
5	Copy of PAN Card of the authorized signatory	Yes	No	
6	Documents of submission of EMD Local SI(s) should upload certificate of registration / EMI for claiming EMD exemption	Yes	No	
7	Last 3 financial years' returns of Income Tax i.e. for 2019-20, 2020-21, 2021-22	Yes	No	
8	Last quarters of last 3 financial years' returns of VAT i.e. for 2019-20, 2020-21, 2021-22	Yes	No	
9	Last quarters of last 3 financial years' returns of GST i.e. for 2019-20, 2020-21, 2021-22	Yes	No	

Annexure I
APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full address and contact no etc.)

To
The Principal,
ID & BG Hospital,
57, Beliaghata Main Road,
Kolkata 700010, West Bengal.

Subject : NIT(2nd call) for procurement of Bio- containment Refrigerated Centrifuge
For ID & BG Hospital, Kolkata 700010.

Sir,

Having examined the pre-qualification & other documents published in the NIT(2nd call), I / we hereby submit all the necessary information and relevant documents for evaluation.

1. That the application is made by me / us on behalf of
In the capacity of.....duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure II.
2. We accept the terms and conditions as laid down in the NIT(2nd call) mentioned above and declare that we shall abide by it for throughout the tender period.
3. We are offering rate for the following item /items and assured supply to the Health & Family Welfare Department, Government of West Bengal as per Table 1 (Instruments Specification).
4. a. We propose that the order and bill should be raised in our name.

For liaising, we have appointed M/S having its office at (address with contract no and e-mail address) as C&F agent/Liaison/Contact Person/ Others (strike out whichever is not applicable) as per clauseof the NIT(2nd call).

OR

- b. We propose that order and bill should be raised in favor of our authorized distributor. For that purpose we have appointed M/Shaving its office at.....(address with contract no and e-mail address) as authorized distributor who will receive order and payment in his name on our behalf.
 - a. The agreement between ourselves and the distributor/C &F/Liaison & other documents as prescribed to attached in annexure III.
5. In the event of being selected supply will be made within the stipulated period excepting the condition which is beyond our control.
6. We understand that :
 - a. Tender Selection Committee / Department of Health & Family Welfare can amend the scope & value of the contract bid under this project.
 - b. Tender Selection Committee / Department of Health & Family Welfare reserves the right to reject any application without assigning any reason.

Date :

Place :

Telephone :

Mobile :

e-mail id :

Signature of applicant

(including tile and capacity in which application is made)

Annexure II
Authorization letter from Company for authorized signatory

Annexure III

Copy of agreement signed between the bidders and the distributor etc.

Annexure IV

No conviction certificate in the form on an Affidavit

(before a Notary public/ First Class Judicial Magistrate/ Executive Magistrate)

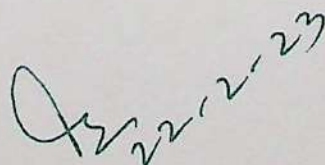
TABLE I

SPECIFICATIONS OF INSTRUMENTS

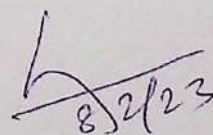
Item Description	Qty. Reqd.
Bio- containment Refrigerated Centrifuge	1 (one) Unit

General Specification of Bio-Containment Refrigerated Centrifuge

- Maximum speed (RPM): Not less than 15200 rpm with fixed angle rotor and 5500 with swinging out rotor
 - Max Capacity: Not less than 4 x 400ml
 - Temperature Range: -10 °C to +40 °C
 - Must have pre-cooling option
 - Should have Pulse (Short) Run
 - Acceleration/ Deceleration Rates: 9 / 10
 - Maximum Timer Range: 9hrs, 59min + continuous
-
- The Centrifuge should have a feature to install and remove rotor without tool in less than 5 seconds with just a push of a button for quick and easy change of rotors for different applications.
 - The centrifuge must have a minimum of 6 "direct recall" program keys.
 - The centrifuge must be CE, CSA and UL certified for safety containment.
 - The angle rotors must be manufactured from a highly corrosion and fatigue resistant Carbon Fiber material. The Fixed Angle should be warranted for at least 12 to 15 years
 - The bucket lids for Swing out rotors must operate in a safe manner without spring clips or metal components. The buckets and rotor sealing lids must be certified for bio-containment by a 3rd party lab of worldwide recognition.
 - The centrifuge must be capable of running Swing out Rotor capable of running up to 76 x 5 ml or 7 ml blood collection tubes and 56 x 10 ml blood collection tubes in certified sealed conditions.
 - The centrifuge must be capable of running Swing out Rotor capable of running up to 16 x 50 ml and 36 x 15 ml disposable conical tubes in certified sealed conditions.
 - The centrifuge must be capable of running Fixed Angle Rotor of 6 x 100/85 ml tubes at speeds of at least 18500 xg.
 - The centrifuge must be capable of running at least 8 x 50 ml disposable conical tubes in individually sealed vessels in a fixed angle rotor at 7200xg, certified for bio-containment.
 - The centrifuge must be capable of running at least 30 x 15 ml round or conical tubes in fixed angle configuration.
 - The centrifuge must be capable of running a minimum of 30 x 2 ml disposable micro tubes at speeds of at least 25800 xg in certified sealed conditions.
 - System should not have any kind of drain condensation system inside the rotor chamber.
 - Compressor shouldn't shut off automatically after non-use of 7 to 9 hrs.
 - Parameters can be changed even during the run.
 - It should have an option for automatic lid opening at the end of the run
 - The centrifuge must be supplied with
 - Swinging out rotor with capacity 4 x400ml and speed not less than 5000rpm and RCF not less than 4600 x g. Adapter for 50ml (round bottom) and 15 ml conical tube should be included. Also, 12 nos 400ml bottle need to be supplied.
 - Warranty minimum 2 years on machine, 5 years on compressor and motor.
 - Should have service center at Kolkata.



Principal
I. D. & B. G. Hospital
Beliaghata, Kolkata-10



Professor And Head
Department of Microbiology
I.D. & B.G. Hospital, Beliaghata
Kolkata-700 010